

DRAFT
GREAT EASTON PARISH COUNCIL

Minutes of the Parish Council Meeting
held on the 8th June 2020
by online Zoom conference call
at 7.30 pm

Present: Cllrs: P Long (Chairman), P Brittain, G Vizma, C Johnson, G Vizma, R Wilson and D Gibley (Clerk).

In Attendance: Mrs L Holland, Mr & Mrs Pocock

61/20. Apologies for absence

D Cllr M Rickman

62/20. Welcome.

The Chairman welcomed all to the third teleconference meeting.

63/20. Declarations of Interest for agenda items.

Cllr G Vizma declared an interest concerning any discussion of the Sun Inn current licence application.

64/20. Minutes of Previous Meeting

The minutes of the 11th May were approved, subject to amending 42/20 - Planning application 20/00255/FUL to read 5 Stockerston Lane.

65/20. Matters Arising

- Neighbourhood Plan -Re-wording of Policy E2 – Support for new Employment. Cllr Brittain said that HDC had confirmed his understanding of the amendment process, which would be very similar to that conducted for the original Neighbourhood Plan. This can be summarised as follows:

- the PC needs to confirm its agreement that the policy should be amended to ensure it is in conformity with both the current HDC Local Plan and changes to the National Planning Policy framework (NPPF) relating to employment opportunities which have been published since the Neighbourhood Plan was adopted
- the proposed amendment would be subject to a six week local consultation process, to include full details of the proposed amendment, with reasons why the amendment is required, including direct liaison with potentially interested parties.
- the Parish Council would need to consider whether the proposed amendment constituted a Minor or Material change to the Neighbourhood Plan. Cllr Brittain said his opinion is that this would be a Material change but that it did not change the nature of the Plan. The significance being that if this is correct and agreed by an Independent Examiner, there would be no requirement for a full village referendum and the consequent costs.
- the next step would be to forward to HDC a Supporting Statement explaining the background to the proposed amendment, who would then conduct its own independent consultation with village residents.
- Following the conclusion of both Consultations, HDC would finally prepare a Statement for submission to an Independent Examiner if in HDC's view the amendment is a "material change requiring examination".

- the Independent Examiner would then review the submission and determine whether just an examination is required or a full referendum.

Cllr Brittain repeated that the whole process is exactly as was required for the original Neighbourhood Plan and requested PC approval that he should proceed with the drafting of a Consultation document.

Following discussion the PC agreed that the amendment is important and the process, as outlined above, should now be formally commenced. Cllr Brittain was warmly thanked for the detailed explanation.

Action: Cllr Brittain

66/20. Planning

Cllr Brittain, reported on the following current planning applications:

-20/00570/NMA – 4/6 Deepdale. Minor works. Approved.

-20/00527/FUL – Annex to Barnsdale House. Change of use from office to residential dwelling. Pending. **Afternote.** The application has since been approved.

-20/00781/FUL – Land to rear of 12 Caldecott Road – access and 4 dwellings. New. Cllr Brittain said the application is for 4 large dwellings on a site previously allocated for development in the Neighbourhood Plan. Mr Pocock said that the drawings indicated space for a possible fifth dwelling and the surrounding fence appeared very high. After discussion it was agreed that further time is needed to consider the application and Cllr Brittain would advise HDC that the application would be considered at the July meeting.

Action:Cllr Brittain

- **Flood Alleviation.** The Clerk reported that there had been no further process. The current position being that LLFA will be forwarding the WSP flood alleviation report and then arrange a telephone conference call to discuss the report and how it should be progressed.

67/20. Financial Matters.

The Clerk/RFO reported on the following financial matters:

- **Payments.** The following payments, inclusive of VAT where applicable, were authorised:

£35.00 (DD)ICO Data protection -annual fee

£17.50 L Robbins – village grass cutting

£18.72 Website – annual renewal (refund to Cllr Walsh)

£14.39 Zoom – month 2 subscription (refund to Cllr Long)

£480.50 Clerk's wages (Apr-Jun)

£120.00 PAYE

- **Audit.** The internal audit has been completed, as reported at the Annual meeting. The Certificate of Exemption will now be forwarded to the external auditor and the relevant papers published on the website under a redesigned Finance section.

Action: Clerk/Cllr Walsh

68/20. Arboreal Matters and Conservation.

Cllr Johnston reported on the following current tree applications:

- **Pruning Works to Tree Applications**

-20/00572/TCA – 7 Musk Close. Approved

-20/00609/TCA – 2 Moulds Lane. Approved

-20/00663/TCA – 37 High Street. Pending.

-20/00778/TCA – 21 Brook Lane. New

Cllr Johnston noted that there were no tree conservation issues with the above applications.

- **Grass Cutting and Wild Flowers review.** Cllr Johnston confirmed that local information on the two designated wild flower areas remains to be publicised on Nextdoor. Cllr Johnston said that she would be submitting a grant application to fund the purchase of wildflower seeds and equipment and added that LCC has now completed the first cut of the season. **Action: Cllr Johnston**

- **Moulds Lane.** Mrs Holland said that she regularly walks along Moulds Lane which is now very overgrown and asked if action could be taken. Cllr Johnston said that there are several issues: she understands an application is being made to remove the conifers, owned by the Boulters, and replace with a fence, the side adjoining the paddock requires to be cut back and the owner will be contacted and a general clearance is required by an ad hoc working party. **Action: Cllr Johnston**

- **The Ash Tree in Brook Lane.** The ash tree needs attention and it was agreed that Treespace should be contacted for a quotation.

69/20. Community Actions and Police.

- **General.** The Chairman suggested that “Community Actions” should become a regular agenda item. This was agreed. **Action: Clerk**

- **The War Memorial.** Cllr Wilson said he had received a report from Mr Chris Page, who is unable to attend the meeting. Cllr Wilson reported that a rota is now in place and two tons of gravel had been donated and laid at no charge to the community. The next stage would be to renovate the railings and chain link posts. The PC expressed its thanks to Mr Page and the team of volunteers.

- **Working Groups and Target Actions.** Cllr Wilson reported that he, assisted by Cllr Brittain, had prepared a summary of eleven identified regular activities which require working group action at various times during the year, the lead person, a summary of the responsibilities and identified issues. This reflected the gradually increasing community responsibilities provided by the PC. The summary document would be regularly updated and serve as a check list to monitor progress.

A Target Actions summary had also been prepared which would similarly require regular updating and would include actions identified during the annual perambulation.

The Chairman thanked Cllr Wilson for preparing the two documents.

70/20. Reports

- **Website.** Cllr Walsh confirmed that monthly reference would be made on Nextdoor, drawing attention to the PC monthly meetings, agenda and minutes and also the Village website. Cllr Walsh added that the annual domain, hosting and security costings have all been confirmed and are well within the £300 budget. As previously, she would pay and reclaim the costs.

- **Defibrillator.** Cllr Walsh confirmed that the weekly checks and recording was now working well.

71/20. AOB

The Sun Inn. Concerns had been raised about the current licence renewal which appeared to indicate that food and drink could be regularly served up to 12 on Thursdays and 1am on Fridays and Saturdays. It was agreed to clarify with the owner, Mr Uppal.

Afternote. It was subsequently confirmed that there is no change to the current licence which precludes the serving of food and drink outdoors after 11pm, without a special event licence.

72/20. Date of next meeting

- Monday 13th July at 7.30. It was noted that this would likely be conducted again via Zoom.

(Clerk)

(Chair)