

**GREAT EASTON PARISH COUNCIL**  
**Minutes of the Parish Council Meeting**  
**held on the 10<sup>th</sup> September 2018**  
**in the Village Hall**  
**at 7.30 pm**

Present: Cllrs: P Long (Chairman), P Brittain, A Murdock, G Vizma and C Johnston. D Gibley, (Clerk).

In attendance: Mr J Ward.

**100/18. Apologies for absence**

D Cllr M Rickman and Cllr L Walsh.

**101/18. Welcome.**

The Chairman welcomed all to the meeting, including Mr J Ward of Best Little Building Company and invited him to speak on the proposed development in the field to the rear of 14-18 Caldecott Road.

Mr Ward said that the proposal is to build 4 dwellings, to include one for the owner Mrs Cooper. He circulated a reply from HDC following the request for pre-application advice and confirmed the proposal will be in accordance with the Neighbourhood Plan and in keeping with the style, design and character of the village Conservation Area. He stated the need for detailed flood risk analysis, ecology and archaeological assessments. During discussion he advised that the earliest start would be Spring 2019 and noted the preference for a mixed development , the need for close liaison with the PC and the issues concerning the site access . The Chairman concluded by thanking Mr Ward for attending and the helpful presentation.

**102/18. Declarations of Interest for agenda items.**

None.

**103/18. Minutes of Previous Meeting**

The minutes of 9<sup>th</sup> July were approved without amendment and signed by the Chairman.

**104/18. Matters Arising**

- **Defibrillator.** It was suggested that a brief aide-memoire circulated to all residents outlining the key points might be helpful. Cllr Johnston agreed to prepare a draft. **Action: Cllr Johnston**

- **S106.** The Clerk said he was meeting with HDC later this week and would clarify S106 monies available to Great Easton. **Action: Clerk**

- **Village Gateways.** It was agreed to contact Mr Drummond to progress the implementation of the Gateways as the PC had agreed the outline funding. **Action: Clerk**

- **RF1 Bus service.** It was noted that the RF1 bus service appears to be continuing.

## 105/18. Planning Matters

Cllr Brittain reported on the following planning matters:

- 18/00442/FUL – Land rear of 28 Caldecott Road – new B&B dwelling. Refused.
- 18/00553/FUL and 18/00554/LBC -8 High Street. Replace rear extension, new roof lts. Approved.
- 18/00577/FUL - 13 Deepdale – new dwelling and garage/store. Approved.
- 18/00953/PCD – Land rear of 44-48 Lounts Crescent-disch of conds 4 and 5. Approved.
- 18/00790/FUL – The Cottage, Caldecott Road – new access drive. Approved.
- 18/01102/FUL - Holyoaks Farm – change of use to Shooting Lodge. Approved.
- 18/01291/FUL – Barnsdale House – swimming pool. New
- 18/01339/FUL – Nubrook House – one additional dwelling and garage. New. Cllr Brittain noted that there appeared to be adequate room in the grounds for this proposal.

### - Flood Alleviation

- **LLFA.** The Clerk had requested an update from the LLFA concerning the brief for the Great Easton Flood Modelling study. The senior Engineer Ms Victoria Coombes had replied that two tenders for the brief had been received but neither had been acceptable. She confirmed that ancillary work was continuing and that she will advise when the surveyors plan to collect topographical information. She hoped to be able to provide a firm timescale by 1 October.

## 106/18. Financial Matters

The Clerk/RFO reported on the following financial matters:

- **Payments.** The following payments, inclusive of VAT where applicable, were authorised:

On line	£144.00	WW1 plaques – refund to C Woodward
On line	£100.00	4 Counties – Inv 18/081 (cut 3)
On line	£453.00	Clerk’s wages – Jul-Sep
On line	£113.25	HMRC-PAYE

- **Annual Audit.** The Clerk said that the external audit documents remain with PKF Littlejohn.

**Afternote.** PKF Littlejohn, the external auditor, has since confirmed that as the annual turnover is less than £25,000 there is no requirement for further audit.

- **Budget/Precept 2019/20.** The RFO advised that the budget for 2019/20 will need to be discussed at the October meeting and confirmed he will circulate a draft budget beforehand. **Action: Clerk**

## 107/18. Arboreal matters

- **Pruning works to tree applications:**

- 18/01158/TCA – 19 Brook Lane-works to trees. Withdrawn.
- 18/01216/TPO – The Paddocks, High Street - pending
- 18/01346/TCA – 7 Musk Close – pending
- 18/01348/TCA – Granby House, High Street - pending
- 18/01347/TCA – 39 High Street - pending

Cllr Murdock noted that she did not have any queries concerning the above applications.

- **Grass Cutting.** Cllr Murdock reported that 3 cuts have now been completed but areas continue to be missed despite further liaison with the contractor. The need for a review at the end of the season remains. **Action: Cllr Murdock/Clerk**

## **108/18. Police, Community and Heritage Matters**

There were no outstanding matters to report.

## **109/18. Village Perambulation**

The following outstanding actions were noted:

- **Bridge parapet.** The Clerk confirmed that LCC have been notified of the further damage to the bridge parapet.
- **4 Deepdale.** LCC Highways to be notified that there is no curb dropdown opposite 4 Deepdale. **Action: Clerk**
- **First House at St Andrews Close.** The Housing Association to be notified of the poor state of repair. **Action: Clerk**
- **Cemetery Gate.** HDC to be notified that the gate needs repair. **Action: Clerk**
- **Village work parties.** The Chairman noted that the telephone kiosk and the Village Gateways have made a start but there remains a need to build on the general support for this initiative. Identified projects include:
  - church bench
  - brook clearance. The Environmental Agency have confirmed their intention to clear the brook following which the work party will carry out further maintenance.
  - the concrete slab at Church Bank
  - hedge clearance towards Bringham school. Landowner to be contacted. **Action: Clerk**
  - the PC notice board repainting and base concrete repair.

## **110/18. Reports**

- **Website.** The meeting of the website sub committee remains to be arranged. **Action: Cllr Walsh**
- **Archive Centre.** The Chairman said that it now appeared that the storage requirements for the archive materials are considerably less than originally envisaged. He agreed to discuss with the Clerk how the proposed Archive Centre should now be pursued.  
Afternote: The Clerk has agreed to draft a note for the magazine. **Action: Clerk**
- **Street Lights.** The Clerk reported that all the paperwork, including the signed contract, had been forwarded to LCC who would be advising when the LED conversion would take place. The additional costings will be included in the draft 2019/20 budget.
- **WW1 Plaques.** The Chairman confirmed that the households for the 8 commemorative plaques have been contacted and all have agreed to the plaques being fixed to their homes, although final details remain to be finalised.

**WW1 Commemorative Weekend.** The Chairman requested £50 for a notice promoting the event. This was agreed.

**111/18. AOB**

- **Gatehouse Lane bridle footpath sign.** The Chairman said that the sign needs to be replaced.  
**Action: Clerk**
- **Stokes Rise parking.** The Clerk said that the parking query from the Whytes had been resolved.
- **Deepdale/ Stokes Rise road sign.** Mr Gibb had requested the sign be re-positioned to reduce the number of vehicles missing the junction. This was agreed.  
**Action: Clerk**
- **Vegetation/Shrubs opposite Mrs Russell.** Cllr Murdock said that Mrs Russell had complained about the state of the shrubs adjacent to her property. Cllr Murdock agreed to contact LCC to clarify responsibility.  
**Action: Cllr Murdock**
- **Church Floodlighting.** It was noted that the church floodlighting has not been “on” in recent days. The Clerk agreed to contact the church DCC.  
**Action: Clerk**

**112/18. Date of next meeting:** Mon 8<sup>th</sup> October at 7.30.

DAC Gibley  
(Clerk)

Cllr P Long  
(Chairman)