

DRAFT
GREAT EASTON PARISH COUNCIL
Minutes of the Parish Council Meeting
held on the 7th November 2016
in the Village Hall
at 7.30 pm

Present: Cllrs: P Long (Chairman), P Brittain, A Murdock, G Vizma, L Walsh, N Clarke and D Gibley (Clerk)

In attendance: Mr D Stewart, Mr M Yates and Mr A Thomas.

146/16 Apologies for absence.

None.

147/16 . Welcome.

The Chairman welcomed all to the meeting, noting that he would take matters of interest to the public first.

148/16 Declarations of Interest for agenda items.

No declarations of interest were declared.

149/16. Minutes of Previous Meeting

The minutes of 3rd October, previously circulated, were approved and signed by the Chairman.

150/16. Matters Arising

- **Stockerston Lane sign.** The Clerk reported that LCC had been hastened to repair the sign.

- **Notice Board.** The repair remains outstanding.

Action: Clerk

151/16. Planning Matters.

Cllr Brittain reported on the following:

- **16/01297/FUL –Westbrook House- roof lights, re-roof workshop** – The application has been approved.

- **16/01370/FUL – 9 Brook Lane – Convert existing barn to dwelling.** The application remains pending.

- **16/01371/FUL – 9 Brook Lane – Erect one detached dwelling.** The application has been approved.

- **16/01732/LBC – 16 Cross Bank – Internal Works.** New application.

- **16/01513/FUL – 13 Deepdale - Erect one dwelling and garage.** There have been two objections, concerning the height of the roof ridge in relation to adjacent properties and parking. Mr Thomas spoke on the applicant's behalf, explaining the factors considered in the revised application, including the conservation aspects and the parking provision which is now all on site. It was agreed that the PC would not object to the revised application.

- **Village Flooding.** The Clerk reported on a very positive meeting with Anglian Water, arranged by Mr Yates, on the 15th October, when they reported on their findings following the Anglian Water survey of the drainage network and the remedial measures taken to date. A second meeting is scheduled for Friday 2nd December at 10am, when a further update will be provided.

It was agreed that there are three potential areas of work to be pursued:

- Anglian Water. To complete the identified repair works
- Drainage to the north of Broadgate. To agree potential improvements to the run off drainage to the north of the village. Contact has been made with the main landowner who has agreed in principle, once the best option has been assessed.
- A joint meeting with the Lead Local Flood Agency (LLFA) and all relevant agencies to review the comprehensive information gathered in recent months and agree measures to help alleviate the flooding problems in the longer term.

Mr Yates was again thanked for his contribution to the present progress. He said he would be updating his detailed report and would submit this to the PC when complete.

152/16.Financial Matters

The Clerk/RFO reported on the following financial matters:

- **Payments.** The following payments were authorised:

On line	£120.00	4 Counties – Inv 16/225
On line	£100.00	CAB – Annual Donation
On line	£7.00	NP – Hall Hire -6 Oct
On line	£120.00	4 Counties – Inv 16/262
On line	£86.11	Website
On line	£18.50	Wreath – Remembrance Sunday
On Line	£800.00	NP Secretarial payment
On Line	£200.00	HMRC - PAYE

-**Secretarial payment for NP.** The PC discussed and approved a “one-off” payment of £1000 to the Clerk for the provision of secretarial services for the duration of the NP.

- **Budget and Precept for 2017/18.** The PC discussed and agreed the draft budget, previously circulated, for FY 2017/18. The budget includes four significant items – a contingency item of £500, an increase in the Clerk’s salary, provision of £1000 towards potential expenditures identified in the NP and a 25% annual item towards the costs of 4 yearly elections. There will be the opportunity for a further review of the draft budget in December. HDC will confirm the tax base calculation in December following which the January PC meeting will formally approve the Precept for 2017/18. We have been advised that the 2017/18 Precept may be the last year when a significant increase will be permitted.

Cllr Brittain noted that the Precept has remained unchanged for many years and is one of the lowest within the HDC area. He suggested that the recent letter to Sir Alan Duncan MP concerning possible future changes to precepts, circulated to all and also on the website, provided useful background information when discussing the precept.

153/16. Arboreal matters.

Cllr Murdock reported on the following:

- **Pruning works to trees applications:**

- 16/01469/TCA – Pruning works to trees – 19 Brook Lane – approved
- 16/01385/TCA – Pruning works to trees – 8 Broadgate - approved
- 16/01421/TCA - Pruning works to trees – 2 Banbury Lane – approved
- 16/01405/DDD – Dying acadia tree – pending
- 16/01621/TCA – 12 Musk Close – pending
- 16/01670/TCA – 39 High Street – pending

- **Moulds Lane – Lighting.** A complaint had been recently received that the lighting in Moulds Lane is largely obscured by ivy and overgrown vegetation. Cllr Murdock agreed to liaise with the adjacent owner. **Action: Cllr Murdock**

Afternote. Cllr Murdock reported that she had met with Mrs Boulter who had agreed to cut back the ivy and some of the small trees. Mrs Boulter had also agreed that the leylandii hedge required a considerable trim in the near future.

- **Hedge adjacent to the Brook Lane Paddock.** Cllr Murdock said that the hedge bordering the Brook lane paddock required a trim as it was encroaching on the footpath. It was agreed to contact the owner, Mr Uppal. **Action: Clerk**

- **Deepdale Trees.** Mr Gibbs had written to request clarification of the ownership of two trees adjacent to his property as their branches have already caused some damage to his roof and are a potential danger. Cllr Murdock agreed to clarify. **Action: Cllr Murdock**

- **Railway Line Gate.** The Clerk advised that the NP was recommending a compromise proposal with Mr Uppal which, if agreed, would lead to the reopening of the Railway line footpath.

154/16. Police, Community and Heritage Matters

- **Dog Fouling stencils.** Cllr Clarke reported that the repainting of the pavement stencils had now been completed.

155/16. Neighbourhood Plan Report. The Chairman reported on the following:

- **Pre-Submission Draft Plan and Consultation – 2 Sep-14 Oct 16.** The six week consultation period had concluded on the 14th October. 33 comments had been received and the NP Advisory Committee was now in the process of considering its responses and any consequent amendment of the draft Neighbourhood Plan. It is anticipated that this process will be completed during November, following which both the Consultation document and the revised draft N Plan will be placed on the website.

The Chairman added that comments had been mainly positive and the main issue to be resolved was the status of the reserve site at Station Yard Caldecott. He would be attending a meeting of Caldecott PC on 17 Nov, when this will be discussed.

- **Joint Meeting – Wed 14th December.** A joint meeting of the NP Advisory Committee and the PC has been scheduled for Wed 14 December at 7.30 to consider both documents and agree any final amendments prior to submission to HDC.

156/16. Poor's Charity

The Clerk reported that the paperwork remains with the Solicitor and he would provide an update for the December meeting. **Action: Clerk**

157/16. Parish Council Website. Cllr Walsh provided a further update on the encouraging progress to further develop the new village website, including:

- **Monthly email information.** 100+ residents had now indicated their willingness to receive the monthly information email.

- **Website Policy document.** This important document had now been finalised and provides the PC authority for the website to operate.

- **Cloud Storage.** The large amount of information and documents will be stored in Cloud, in common with good practice elsewhere.
 - **Accessibility.** The website was now increasingly prominent and “hits” were steadily increasing.
 - **Next Door Social website.** Cllr Walsh confirmed she would be meeting with the local coordinator, Mrs Jo Mihajlovic.
- The sub committee of Cllr Walsh, Mr Tim Smith and Mr Andy Murdock were again warmly thanked for their continuing work in developing the increasingly comprehensive village website.

158/16. Defibrillator.

Cllr Walsh reminded all of the forthcoming Coffee morning on Thursday 10th Nov. She added that the two preferred options for siting the defibrillator were either the listed BT telephone kiosk or the front of the shop; both prominent positions. BT had been requested to begin the formal consultation process but no final decision will be made until the respective merits of each location had been discussed and agreed with the PC and the respective owners.

Afternote. The coffee morning and other donations had raised over £500, which was being held in the PC deposit account.

159/16. AOB

- **Tree Surgery.** Cllr Murdock queried whether three quotations are required before accepting a quotation for the work on the trees.

Afternote. The contract rules are being clarified with LRALC

Action: Clerk

- **Parking and mud on road at the Broadgate construction entrance.** Complaints have been received concerning both the on-street parking and mud in connection with the beginning of work at the Broadgate development. The Clerk was requested to contact the developer. **Action: Clerk.**

160/16. Date of next meetings:

Mon 5th December 2016 at 7.30 in the Village Hall.

Wed 14th December 2016 at 7.30 in the Village Hall – joint meeting with the NP Advisory Ctee

DAC Gibley
(Clerk)

Cllr P Long
(Chairman)