

**DRAFT**  
**GREAT EASTON PARISH COUNCIL**  
**Minutes of the Parish Council Meeting**  
**held on the 4<sup>th</sup> January 2016**  
**in the Village Hall**  
**at 7.30 pm**

Present: Cllrs: P Long ( Chairman), A Murdock, G Vizma, N Clarke, L Walsh, P Brittain and D Gibley ( Clerk).

D Cllr M Rickman, Mr R Mitchell, Mr M Yates, Mrs H Ingram and Mr D Stewart also attended.

**01/16 Apologies for absence.**

None

**02/16 . Welcome.**

The Chairman welcomed all to the meeting, in particular D Cllr Michael Rickman.

**03/16 Declarations of Interest for agenda items.**

No declarations of interest were declared.

**04/16. Minutes of Previous Meeting of the 7<sup>th</sup> December 2015.**

The minutes, previously circulated, were approved and signed by the Chairman.

**05/16. Matters Arising**

- **PC Notice board.** The Clerk reported that action to cost and repair the Notice board and the installation of the safety railing remains outstanding. **Action: Cllr Walsh /Clerk**

- **Bridge.** The brickwork on the bridge buttress remains to be repaired **Action: Clerk**

**06/16. Councillors' Responsibilities**

- **Planning.** The Chairman said that Cllr Brittain had agreed to assume responsibility for Planning matters with immediate effect.

- **Website and Transparency.** The Chairman asked whether Cllr Walsh, with her proven expertise, would assume responsibility for the Parish Council website and implementing the transparency agenda, in conjunction with the Clerk. Cllr Walsh accepted.

Both Cllrs were warmly thanked for accepting these important roles.

**07/16. Planning Matters.**

- **15/01826/FUL – Phase 2 application for a further 9 dwellings at the rear of 28 Broadgate.** The Clerk reported that the joint response from the Parish Council and the NP Advisory Committee had been submitted to HDC. D Cllr Rickman said that the application is unlikely to be considered by the full planning committee until the first February planning meeting at the earliest.

D Cllr Rickman then read out an initial response from HDC concerning the potential application for s106 funding linked to the two adjacent planning applications. It was agreed that further clarification will be sought.

Mr Stewart gave a brief background to the history of the overall planning applications for Broadgate, noting that he was aware of the local concerns and that the plans had taken into account the potential need for a drainage solution, with “holding tanks” being incorporated into the development.

Mrs Ingram said she had also written to HDC to draw attention to the condition requiring an ecological survey and the need to preserve the existing hedgerows.

In conclusion it was noted that there will be a further opportunity to express these concerns when the application is considered by the full HDC planning committee.

- **15/01833/FUL – Gatehouse Lane - Change of use of paddock to tennis court.** There were no objections to this revised application. Afternote: This application has since been approved.

- **15/01904/OUT – Access for 6 houses on land at the rear of 22 Broadgate.** It was agreed that the concerns for this potential development were similar to those previously discussed in relation to the planning application on land to the rear of 28 Broadgate – 15/01826/FUL. It was resolved that the Parish Council should represent the same concerns in respect of this application, noting also that 22 Broadgate is a listed building. **Action: Clerk**

- **15/01972/FUL – 9 Clarksdale – erection of side and rear extensions.** There are no objections.

- **15/02002/FUL – Broadview, Stockerston Lane- erection of side extension.** There are no objections.

**Village Drainage Capacity Study.** The draft letter, previously circulated, requesting Anglian Water to conduct a Drainage Capacity Study of the area below Broadgate to assess the present capacity and the potential impact of the planned Broadgate housing developments, was agreed. Mr Yates outlined the work he had undertaken to assess the present drainage systems and his willingness to pass this information to any interested party.

## **08/16. Financial Matters**

The Clerk reported on the following financial matters:

- **Payments.** The following payments were authorised:

On line	£25.00	NP – Consultation Day expenses
On line	£12.00	NP – 2x Land Registry searches
On line	£320.00	Clerk’s Wages – Oct – Dec 15
On line	£80.00	PAYE
On line	£3,360	NP – Yourlocale Inv No 5
On line	£14.00	NP - V Hall hire

- **Asset Register.** The Clerk reported that the compilation of the Asset Register is progressing well and will form part of the 2015/16 audit.

- **Precept for 2016.** The draft budget for 2016/17, previously circulated, was agreed. It was noted that the contingency amount in the budget of £381 for unforeseen expenses was small but that the estimated carry forward amount of £7,000 would provide a satisfactory reserve if needed.

Cllr Brittain said he had discussed the draft budget in some detail with the Clerk and noted that potential expenditures agreed in the Neighbourhood Plan, which would be finalised in mid 2016, might have implications for the Precept for the following year, 2017/18. This was supported by

Mr Mitchell, noting that there would also be the opportunity to apply for external funding if needed.

It was agreed that HDC should be informed that the Precept for 2016/17 of £5,686 should remain unchanged.

**Action: Clerk**

- **Transparency Fund.** The Clerk said that there was external funding available to facilitate the implementation of the new rules for transparency for PCs with a budget of less than £25K. It was agreed that the Clerk and Cllr Walsh should submit a funding application for the necessary IT equipment.

**Action: Clerk/Cllr Walsh**

### **09/16. Arboreal matters.**

- **Trees.** Cllr Murdock reported that there were no outstanding tree applications.
- **Salt Bin.** It was agreed that a small working party would position the salt bin on Church Bank later this week.
- **Church Bank Trees.** Cllr Murdock said that she had received advice that any ivy on the trees should be removed prior to the trees being assessed. It was agreed that Cllr Murdock would discuss the related issues with the local residents prior to requesting the LCC independent tree expert Mr Peter Kenyon to conduct the survey.
- **Grass Contracts for 2016.** The LCC new Grass Cutting Contract for 2016 was agreed and signed. The LCC financial contribution has been increased from £621 to £745 for 2016. The Clerk said that CGD Contractors had indicated their wish to continue the contract but had not yet confirmed the price/cut.
- **Ash Tree in Moulds Lane.** Cllr Brittain said that there was a broken branch from an ash tree overhanging in Moulds lane. Cllr Murdock agreed to follow this up with the owner

**Action: Cllr Murdock**

**Action: Cllr Murdock**

**Action: Clerk**

**Action: Cllr Murdock**

### **10/16. Police, Community and Heritage Matters**

- **Burglaries.** Cllr Clarke said the increased presence in the village following the previous burglaries had been welcomed by residents.
- **Neighbourhood Watch.** Cllr Clarke said she was continuing to investigate whether a local Neighbourhood Watch scheme could be re-started.
- **Community Policeman.** Cllr Clarke said that the Community Policeman would be willing to attend a scheduled PC meeting if invited. This was agreed.
- **Pavement Dog Fouling Stencils.** Cllr Clarke said that the pavement dog fouling stencils had proved effective and proposed that they be renewed, at a cost of approximately £100. This was agreed.

**Action: Cllr Clarke**

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### **11/16. Neighbourhood Plan Report**

- **Joint meeting.** The PC agreed to attend the next meeting of the NP Advisory Committee on Monday 11<sup>th</sup> January at 7.30 in the Village Hall.

### **12/16. Poor's Charity**

- **Land Registration.** The Clerk reported that there had been no progress with the solicitor who had yet to issue the necessary letters to relevant parties seeking declarations of how Poor's Charity has operated in recent years – evidence needed to support the application to the Land Registry to register the field. The Clerk added that Mr Parker was continuing to take the lead on Poor's, pending amalgamation.

### **13/16. HM The Queen 90<sup>th</sup> Birthday 2016**

In the absence of detailed suggestions, the Chairman said he would contact the main local organisations to seek their views.

**Action: Chairman**

### **14/16. AOB**

- **Possible Unauthorised Works at land off Stockerston Lane.** Mrs Ingram reported on her actions following the dumping of hardcore at the location where an application for a Dog Day Care Centre had been previously refused and requested the PC to reinforce this concern with the HDC Planning Enforcement Officer. Cllr Brittain agreed to follow this up.

**Action: Cllr Brittain**

Afternote: Cllr Brittain and the Clerk will be meeting with the Enforcement officer on 28 January.

- **Defibrillator.** The Clerk said that there was potential funding available locally for the capital purchase of a defibrillator. After discussion, Cllr Walsh agreed to review the relevant factors of annual maintenance expenditures, training, location etc and report back with her recommendations at the next meeting.

**Action: Cllr Walsh**

- **Full Register of Electors 2016.** Copies of the Full register of Electors were distributed and signed for by Cllrs. Cllrs were requested to destroy previous Registers.

- **Village Database.** Mr Mitchell said that the NP Community facilities recommendations had included the need for a Village database and he would be shortly forwarding a specific costed recommendation for the PC to consider.

- **Street Naming.** The Clerk said that the PC had been requested to name the road leading in to the initial Broadgate development, in accordance with HDC normal street naming practice. The Chairman said he would seek suggestions from Cllrs and others.

**Action: Chairman**

**15/16. Date of next meeting.** Monday 1<sup>st</sup> February 2016 at 7.30 in the Village Hall.

DAC Gibley  
(Clerk)

Cllr P Long  
(Chairman)