

DRAFT
GREAT EASTON PARISH COUNCIL
Minutes of the Parish Council Meeting
held on the 6th July 2015
in the Village Hall

Present: Cllr P Long (Chairman), D Gibley (Clerk), Cllrs: B Tyler, A Murdock, N Clarke and G Vizma.

Mrs L Walsh and Mr R Mitchell, members of the NP Steering Group, also attended.

85/15. Apologies for absence

Cllr L Parker

86/15. Welcome

The Chairman welcomed all to the meeting, explaining that, as customary, he would take items of personal interest to the public first.

Neighbourhood Plan – Community Facilities.

Mr Mitchell said that both he and Mrs Walsh were attending to seek any views members of the Parish Council might have concerning potential improvements to the facilities within the community. He explained that this is part of an ongoing consultation process with representatives of all groups within the village.

Discussion included the lack of allotments, a defibrillator, GP part time surgery, improved bus service, lunch club for senior citizens, a pre-school club and improved facilities for young people at the Recreation field. Cllrs were thanked and informed there would be opportunities for further consultation as the NP was developed.

87/15. Minutes of Previous Meeting of the 8th June 2015.

The minutes, previously circulated, were approved and signed by the Chairman.

88/15. Matters Arising

- **Pothole on the verge opposite the Village Hall.** The Clerk advised that LCC had inspected and placed warning signs around the hole. The Water Authority would need to complete the repair.

The Clerk would continue to monitor progress.

Action: Clerk

- **Easton Square.** The Chairman said he had contacted HDC concerning the name. HDC had confirmed that the house addresses were 36-46 Caldecott Road but that the overall development name remained the prerogative of the developer.

- **Salt Bin.** Cllr Murdock noted that it had been agreed to clarify with LCC concerning the provision of a salt bin at Church Bank. The Clerk was asked to follow this up.

Action: Clerk

- **Village Peregrination.** The annual village peregrination took place on the 15th June. There was general agreement that the grass cutting contract was working well. The following points were noted:

- Caldecott Road Cemetery. The cemetery requires weeding.
- War Memorial railings. The surrounding shrubs will need to be trimmed before the railings can be repainted.

- Notice Board. The upright posts, which are rotten, need to be replaced. The remainder of the notice board can likely be re-used, noting that the Queen Elizabeth's Jubilee Commemoration inscription needs to be incorporated in the repaired notice board.

The Clerk said he would follow up the various points.

Action: Clerk

89/15. Planning Matters.

The Chairman reported on behalf of Cllr Parker:

- **14/01446/FUL - Dog Day Care Centre.** The Appeal is now in the final stage of the process and a decision is awaited from the Inspector.

- **15/00560/FUL - The Cottage, Caldecott Road.** This application has been withdrawn.

Afternote. It is understood that, following planning advice, a revised application will be resubmitted.

- **15/00432/FUL – Park Farm Barn.** The application has been approved.

- **15/00893/FUL – Old Station Yard, Rockingham Road – Installation of a replacement roof.**

An objection had been submitted to HDC requesting that the roof of the listed building should be replaced with similar slates to those currently on the existing roof. This objection was being supported by Caldecott PC.

- **Parking outside Greystones House.** Mr Hankey had suggested that a lay bye could be cut into the existing wide verge opposite Greystones House, to enable cars to avoid having to be parked on the road. It was agreed that this might be looked at by the NP as part of the overall traffic parking issues.

90/15. Financial Matters

The Clerk reported on the following financial matters:

- **Audit.** The External Audit report of the 2014/15 accounts has been forwarded to Grant Thornton.

- **Asset Register.** The Clerk said that the Parish Council Register of Assets remains to be updated during the current year.

Action: Clerk

- **Cheque payments.** The following payments were authorised:

101073	£120.00	CGD Contractors Ltd - Grass Cutting – Cut No 3
101074	£34.50	NP – Conference Attendance
101075	£60.00	NP – Village Hall hire
101076	£35.00	ICO – Annual membership for Data Protection
101077	£180.00	LCC – Web Support service for 2015/16
101078	£320.00	Clerk's Wages – Apr-Jun 15
101079	£80.00	PAYE – Apr – Jun 15

- **VAT.** The initial claim of £1,460.92 submitted for repayment of VAT, has not yet been received. If successful, it is planned to submit claims in respect of VAT invoices over the previous 3 years.

- **On Line banking.** Application is being made for on line banking, initially limited to viewing accounts.

- **Cheque signatories.** The application for cheque signatories for all PC Cllrs, less the RFO, has been submitted to HSBC.

91/15. Arboreal matters.

- **Trees.** Cllr Murdock reported on the following tree applications:

- **15/00616/TCA -Tree works at Tangleweed, Banbury Lane.** The application had been approved.

- **15/00938/TCA – Tree works at Brookside House.** Reduce height of pine, birch and conifers.

- **15/00954/TCA – Tree works at 11 Musk Close.** Fell cypress.

92/15. Police, Community and Heritage Matters

Dog Fouling. Cllr Clarke reported on the following actions to date concerning dog fouling:

- Pavement stencil signs. The pavement dog fouling stencils, whilst temporary, appeared to be having the desired result.
- The sign being designed by the school for the recreation field remained in progress.

93/15. Neighbourhood Plan Report

The Chairman reported on the current progress:

- **Questionnaire.** The initial assessment of the final total of 166 completed questionnaires will be received in July.
- **Housing Theme Group.** The meeting of 27th July will be primarily focussing on Housing. HDC will be speaking on the housing options in the emerging Local Plan, which will provide the baseline for the NP. It was suggested that Cllrs might wish to attend the meeting at 7.30 in the Village Hall.
- **Terms of Reference (TOR) and Governance Document.** The draft document, previously circulated, was approved. This will now go to the NP meeting on the 27th July for formal adoption
- **Data Protection.** The NP Steering group had been advised that it would be prudent to register with the ICO, in view of the amount of data, some personal, that was being collected. The TORs had been amended to incorporate the data protection rules. The annual fee is £35. This was approved.
Action: Clerk
- **Membership.** Mrs Julia Weaver had applied to join the NP Steering Group.

94/15. Poor's Charity

It was reported that the application to the Land Registry for the transfer of ownership remains with the Solicitor.
Action: Cllr Parker.

95/15. AOB

- **Resignation.** Cllr Tyler announced his resignation from the Parish Council, having previously been the Chairman for 16 years. The Chairman accepted his resignation with deep regret, noting his outstanding contribution to the PC and the wider community. An event to thank Cllr Tyler has been organised to which present and former Cllrs and their wives had been invited.

The Chairman said that the Casual Vacancy notice would be displayed for the requisite 14 days in accordance with the electoral process, as outlined in the previous minutes.
Action: Clerk

- **Potholes in Gatehouse Lane.** It was noted that Gatehouse Lane, which is understood has now been adopted, has a number of potholes requiring repair. The Clerk was requested to contact the relevant authority.
Action: Clerk

84/15. Date of next meeting. Monday 7th September 2015

DAC Gibley
(Clerk)

Cllr P Long
(Chairman)

