

**DRAFT**  
**GREAT EASTON PARISH COUNCIL**  
**Minutes of the Parish Council Meeting**  
**held on the 8<sup>TH</sup> June 2015**  
**in the Village Hall**

Present: Cllr P Long (Chairman), D Gibley (Clerk), Cllrs: B Tyler, A Murdock, N Clarke, L Parker and G Vizma.

Mrs J Harvey, Rev and Mrs R Barribal, Mr I Luscombe, Mrs L Feltham, Mr J Ireland, Mrs A Healey, Mrs C Davidson, Mr T Narducci and Mrs H Ingram also attended.

**72/15. Apologies for absence**

None

**73/15. Welcome**

The Chairman welcomed all to the meeting and said that, as customary, he would take those items of personal interest to the public first.

**The Queen's Diamond Jubilee Commemorative Oak Tree**

The Church Bank residents stated their continuing concerns that the potential growth of the Oak Tree and the existing trees at Church Bank, linked with the overall loss of amenity view and light for the local residents, was unacceptable and requested that the PC review its earlier decision.

Cllr Tyler circulated a note outlining the background to the original decision to locate the Oak Tree in its present location, the extensive consultation at the time and the primary issues to be addressed, noting that any decision for the Oak Tree to be sited elsewhere would necessarily require the involvement of the original organising group. Following the subsequent discussion there was a general consensus that historic issues were now irrelevant and that a mutually acceptable compromise should be found. After further discussion, it was resolved that:

- A tree management plan for the overall area should be developed by the Autumn, with regular reviews involving both the PC and Church Bank residents.
- Independent expert advice, with mutually agreed terms of reference, would be sought in the Autumn to advise on the location and linked issues regarding the Oak Tree.

**Action: Cllr Murdock**

**Salt Bin**

Cllr Murdock raised the question of locating a salt bin at Church Bank and the associated issues of cost and siting. There was general agreement in favour of a salt bin, noting that the questions of colour and in particular the location, would need to be mutually agreed. **Action: Cllr Murdock**  
Mrs Angela Healey helpfully agreed to be the local point of contact for the PC and the Church Bank residents.

**74/15. Minutes of Previous Meeting of the 4<sup>th</sup> May 2015.**

The minutes, previously circulated, were approved and signed by the Chairman.

**75/15 Matters Arising**

**Pothole on the verge opposite the Village Hall.** This remains to be repaired. **Action: Clerk**

## **76/15. Planning Matters.**

Cllr Parker reported on the following planning applications:

### **- 14/01446/FUL - Dog Day Care Centre**

The date of the Appeal hearing is not yet known.

### **- 15/00432/FUL - Park Farm Barn - Erection of Porch, detached garage and other works.**

No comments had been received.

### **- 15/00560/FUL - The Cottage, Caldecott Road – Demolition and replacement of existing house, known locally as “Brickworks Cottage”. It was agreed there were no substantive grounds to object to this re-development.**

### **- 15/00602/FUL – Linden House, Brook Lane – Replacement of 5 replacement windows**

No comments have been received.

### **- 15/00641/FUL – 8 Stockerson Lane – Erection of rear extension and detached annex.**

No comments have been received.

**Easton Square Development.** It has been previously understood that the Easton Square name was for marketing and the addresses of the individual houses would be Caldecott Road. Following the erection of a permanent sign at the development entrance, the Chairman said he would follow up previous correspondence with HDC and seek further advice. **Action: Chairman**

## **77/15. Financial Matters**

The Clerk reported on the following financial matters:

**- Audits.** The Internal Audit of the 2014/15 accounts has been completed by Mr P Brittain, a qualified accountant and has also been approved by the RFO. The Clerk requested the appropriate signatures to the 2014/15 Audit report, which would then be forwarded for the External Audit by Grant Thornton. **Action: Clerk**

**- Asset Register.** The Clerk said that the Parish Council Register of Assets needed to be updated during the current year. **Action: Clerk**

**- Cheque payments.** The following payments were authorised:

101068	£120.00	CGD Contractors Ltd - Grass Cutting – Cut No 2
101069	£2,688.00	NP – Your Locale invoice
101070	£30.00	J Wright – Church Bank Flower Bed
101071	£16.00	NP – Village Hall meeting
101072	£5.00	Leics Footpaths Association – annual subscription

**- VAT.** An initial claim totalling £1,460.92 has been submitted for repayment of VAT. If successful, it is planned to submit claims in respect of VAT invoices over the previous 3 years.

**- Insurance.** The Clerk said that the Recreation Field Committee have decided not to insure the playing fields equipment and the anticipated savings from combining insurances would not now materialise. The present insurance arrangements would therefore remain unchanged for 2015/16. Insurance Broker advice would be obtained during the year to advise on the present insurance arrangements for the following year. **Action: Clerk**

## **78/15. Arboreal matters.**

**- Trees.** Cllr Murdock reported there had been one tree application:

**15/00616/TCA** for tree works at Tangleweed, Banbury Lane. There were no objections.

## **79/15. Police, Community and Heritage Matters**

**Dog Fouling.** Cllr Clarke reported on the following actions to date concerning dog fouling:

- Pavement stencil signs. HDC had stencilled signs on the pavements, which had been generally well received.
- A standard letter had been agreed to be sent from the Clerk on behalf of the PC to identified persistent offenders.
- HDC enforcement team had been in contact
- The sign being designed by the school for the recreation field remained in progress. Cllr Clarke added that HDC are producing a new policy document in respect of dog fouling in July.

### **80/15. Neighbourhood Plan Report**

The Chairman reported on the current progress:

- **Questionnaire.** 148 completed questionnaires have been received to date, which was considered to be a good response.
- **Theme Group.** The first Theme group on the Environment is planned for 15 June and a number of co-opted members had agreed to contribute.
- **NP Meeting.** The next full meeting of the NP Steering Group is planned for 22 June.
- **Terms of reference and Governance Document.** A document detailing the terms of reference and governance for the NP is being produced which, once agreed by the NP Steering Group, will be forwarded to the PC for ratification.

### **81/15. Poor's Charity**

Cllr Parker said there is nothing further to report until the Solicitor completes the next steps to process the application to the Land Registry for the transfer of ownership.

### **82/15. Electoral Process.**

The Chairman confirmed that the normal electoral process will be followed when a Parish Council vacancy occurs, with the Casual Vacancy notice displayed on the Village notice board for 14 days and HDC informed. If no request is received, then the normal co-option process will apply.

### **83/15. AOB**

- **Notice Board.** Cllr Tyler said that the present Notice board is now rotten and requires to be replaced.

Afternote: Mr D Hankey has confirmed that the Notice board is owned by the PC and was erected to mark the Queen's Jubilee 1952-77.

- **Election and Expense forms.** The clerk confirmed that he would be forwarding these to HDC on 9<sup>th</sup> June.

**Action: Clerk**

**84/15 Date of next meeting.** Monday 6<sup>th</sup> July 2015

DAC Gibley  
(Clerk)

Cllr P Long  
(Chairman)

