

**GREAT EASTON PARISH COUNCIL**  
**GREAT EASTON NEIGHBOURHOOD PLAN STEERING GROUP**

**RECORD OF MEETING HELD ON 14th SEPTEMBER 2015 AT 7.30 AT THE V HALL**

**1. PRESENT**

**NP Steering Group:** Phil Long(A/Chair), Gary Kirk (Yourlocale), John Boulter, Bryan Hemmings, Ian Drummond, Richard Barribal, Ela and Mike Yates, Heather Ingram, Bob Mitchell, Neil McKay and David Gibley (Secretary).

Richard Mugglestone ( MRH) and the following members of the public: Miles Ingram, Roger Bowder, Charles Micklewright and Sally Armstrong.

**2. APOLOGIES**

Steve Upton, Lucy Walsh and Julia Weaver.

**3. WELCOME**

PL welcomed all to the meeting and asked Roger Bowder to introduce himself. Roger said he had been a local resident for 16 years and is now retired having previously been the Senior Partner in a Leicester law firm. He added he was aware from conversation with the Secretary of the need for a Chairman. PL thanked Roger and said the appointment of a Chairman would be discussed at the end of the meeting. He added that Andy Murdock had now confirmed his resignation from the Steering group and expressed his thanks, on behalf of all, for the tremendous contribution Andy had given.

**4. DECLARATION OF INTERESTS RE AGENDA ITEMS**

There were no Declarations of Interests.

**5. RECORD OF MEETING OF 27 July 15**

The meeting record was agreed.

**6. MATTERS ARISING**

There were no matters arising outside the agenda.

**7. HOUSING NEEDS SURVEY/QUESTIONNAIRE REPORT – MRH**

Richard Mugglestone spoke to the final report, which is now available for all. He explained that analysis of the Housing Need over the next 5 years had identified a requirement for 4 affordable homes and a further 4 “open market” homes for local people. These figures might vary slightly once HDC’s information on Housing Needs had been received but not significantly.

The remaining responses to the NP questions had been statistically summarised and the supporting evidence had been handed over to the NP..He concluded by noting the merging of the MRH and NP questionnaires had resulted in a high 60% response rate and in his view it had been a successful joint exercise.

Mike Yates said he was evaluating the 157 returns, which could be accessed by any member of the NP and he would be forwarding relevant information to all Theme Groups. **Action: MY**

The Secretary thanked Richard and MRH for their helpful collaboration throughout the process.

**9. THEME GROUPS.**

The Chairman said he had asked all Theme Group Leaders to submit brief reports for the meeting:

- **Housing.** ID said that following the well attended initial meeting on 27 August, he would be shortly calling an initial meeting of those who had indicated an interest in joining the Housing Group., There was discussion on the wide range from 5 – 50 houses within the draft Local Plan and the need for the Housing Group to agree how this should be managed. **Action: ID**

- **Environment and Heritage.** EY gave a comprehensive explanation of the process followed by the Environment Group to identify and evaluate the Open Spaces, using a scoring system devised by BH. The associated papers explained the 9 categories and listed the most important sites, grouped in footpaths, green verges and paddocks. It was agreed that this valuable work would be evaluated by John Martin and further advice would be obtained how and when this should be fed into HDC . **Action: EY**

- **Community Facilities.** BM said that the consultations he and LW had held continued to be very constructive and the Community and Facilities Spreadsheet was being regularly revised in the light of new developments, including the potential changes involving the Youth Group. BM asked if thought had been given how the information and community involvement would be handled by the Parish Council once the NP had been completed. PL said not at this stage but agreed to note this for future discussion. **Action: PL**

- **Transport and Employment.** NM said a brainstorming initial meeting had been held and he would be shortly calling the first formal meeting. He asked for any potential members of the Theme group to contact him. **Action: NM**

**AFTERNOTE.** The initial meeting has been arranged for Tues 29 Sep at 8pm at NM's home.

## **10. GROUP LEADERS MONTHLY COORDINATION MEETINGS**

The Chairman said that it had been suggested to hold monthly coordination meetings of the Theme Group Leaders to discuss /resolve any current issues and inform the agenda for the next full meeting. This was agreed with participation from the 4 leaders, Chair, GK and the Secretary.

**AFTERNOTE.** The first meeting is scheduled for Tues 6 Oct at 11.

## **11. INTERNAL COMMUNICATION**

The Chairman said that all communications of a general nature should initially be directed to the Secretary who would then take the appropriate action. This was agreed. **Action: ALL**

## **12. HDC LOCAL PLAN CONSULTATION – 18 SEP- 30 OCT 15**

HM circulated a handout and proposed NP Logo to be distributed to all households to encourage a full response to the publicised initial consultation on the Open Spaces and Local Plan Options. The handout and Logo were agreed, subject to a few minor amendments and HM and those involved were warmly thanked for their initiative. **Action: HM**

**13. PROGRESS CHART /TIMELINES.** There was discussion concerning the need for an updated progress chart and timelines against which the NP planning could be regularly reviewed. This was agreed and GK said he would circulate a document to address this. **Action: GK**

## **14. CHAIRMAN**

PL referred to his communication concerning the urgent need to appoint a new Chairman. He added he was aware of one member who would be willing to serve but had indicated that he would prefer Roger to be appointed. PL asked for the views of the meeting. There was unanimous support for Roger to be appointed. Roger replied that he would be willing to be Chairman and agreed to act with immediate effect. Roger was warmly thanked, noting that the appointment is subject to formal ratification by the Parish Council..

## **15. AOB.**

The following point was raised:

- **Second Village Consultation Meeting -Saturday 28<sup>th</sup> November .** This was confirmed, acknowledging that the Theme groups would necessarily be at different stages in their deliberations.

## **16. NEXT MEETING –Monday 12 October at 7.30 in the V Hall**