

GREAT EASTON PARISH COUNCIL
GREAT EASTON NEIGHBOURHOOD PLAN STEERING GROUP

RECORD OF MEETING HELD ON 27nd JULY 2015 AT 7.30 AT THE V HALL

- 1. PRESENT. NP Steering group:** Andy Murdock(Chair), Gary Kirk(Yourlocale), Phil Long, John Boulter, Ian Drummond, Richard Barribal, Ela and Mike Yates, Heather Ingram, Bob Mitchell, Neil McKay, Julia Weaver and David Gibley (Secretary).
Matthew Bills (HDC), D Cllr Mike Rickman and the following members of the public: Miles Ingram, Tracey and Raj Uppal, Dennis Stewart, John Henniker-Major, Nathan Day, Stephen Lott, Lawrence Parker, David Gibb, Emma and Charles Jefferson
- 2. APOLOGIES.** Steve Upton, Lucy Walsh and Brian Hemmings
- 3. WELCOME.** The Chairman welcomed all to the meeting, including new Steering Group member Julia Weaver. He invited everyone to briefly introduce themselves, including stating any Declaration of Interest.
- 4.. RECORD OF MEETING OF 22 June 15.** The meeting record was agreed.
- 5. MATTERS ARISING.** There were no other matters arising outside the agenda.
- 6. TERMS OF REFERENCE (TORs) DOCUMENT.** DG said that the TORs had been approved by the Parish Council. Although there would likely be a need for further amendment as the NP process is developed both locally and nationally, they provide the current guidance which the NP process is required to follow.
- 7. VILLAGE QUESTIONNAIRE.** DG reported that the interim questionnaire report had been received from MRH and circulated to all. The full report is expected in August which would be presented by MRH at the September meeting. Mike Yates had expressed reservations concerning the content and initial analysis, which would be followed up separately direct with MRH. Bob Mitchell said that a School Questionnaire had also been completed, following Lucy Walsh's positive meeting with the new headmistress.
- 8. DATA PROTECTION.** DG confirmed that the Parish Council had registered with the ICO and the TORs now included information concerning the correct handling of personal data.
- 9. THEME GROUPS.** The Chairman said he had asked all Theme Group Leaders to submit brief reports for the meeting:
 - **Environment and Heritage.** Ela Yates had produced a comprehensive report, circulated to all. She highlighted the need for adequate local large scale maps and the need for accurate information of all land owners and the exact land they own within the NP area.
 - **Community Facilities.** Bob Mitchell said that the consultations he had conducted in conjunction with Lucy Walsh had been very productive, in particular those involving the younger age group and UCC. He added that he had produced and circulated a Community and Facilities Spreadsheet, which summarised the main issues arising from the consultations held to date. This would be continuously updated and would provide the important evidence base. He noted that already there was considerable overlap with other theme groups. Gary Kirk said a degree of overlap was inevitable and would resolve itself as the NP progressed.
 - **Transport and Employment.** Neil McKay said that he was seeking to have a diverse group and that information from similar groups in other NP areas would be helpful. It was agreed that a representative from LCC Highways Department, with experience of the local road issues, would be invited to attend the next meeting.. NM anticipated calling the first meeting of the group in August.

Points arising from the Theme Groups.

- **Maps.** Groups were requested to compile a list of all the maps they require. Bob Mitchell agreed to liaise with Matt Bills from HDC who would be able to assist. **Action: BM**
- **Land Registry.** It was agreed that searches of the land register to confirm current ownership, where needed, could be funded.

10. HOUSING. The Chairman handed over to Ian Drummond, Leader of the Housing Group, who invited Matt Bills to speak on the emerging HDC Local Plan and in particular its application for the Great Easton NP. The slides used in the presentation will be on the website and the NP Facebook page. Key points in the emerging Local Plan include:

- **Timescale.** The Local Plan will not be finalised until early 2017 whilst the NP is planned to be completed in mid 2016. The importance of close liaison throughout the process was stressed but the variation in completion timetables was not foreseen to be a problem.
- **Village Designation.** It was reconfirmed that Great Easton is classified as a Selected Rural Village (SRV) in the Local Plan.
- **Options Consultation.** There will be a call for wide consultation, to include members of the public as well as public bodies, to comment on the Local Plan. The consultation period will be between 18 September – 30 October 2015. The importance of encouraging responses from the public as well as official bodies was emphasised.
- **Access and Ability to respond.** HM suggested that an “easy access” guide, distributed to all, would help achieve a wider consultation. Matt Bills agreed to follow this up.
- **Housing Options.** An additional 3687 houses are needed to be built by 2031 within the HDC area and the Local plan outlines 9 options to achieve this target. For Great Easton, the range of additional houses, in addition to the 36 Completions and Commitments between 1 Apr 2011 and 31 Mar 2015, would require a range of 5 – 51 additional houses, dependent on which Option is selected.
- **Brownfield Sites.** The existence of the brown field site at Caldecott but within the NP area, was noted. This would require liaison with Caldecott PC.
- **SHLAA.** The 4 SHLAAs identified within Great Easton, have identified a capacity for 255 dwellings.
- **Reserves.** The value of prioritising the options and having a reserve was stressed.

Ian Drummond thanked Matt Bills for the informative presentation, noting that this now gave the Housing Group the essential baseline for their initial meeting. It was agreed that Ian would convene the first meeting of the Housing Group and seek members for late August.

AFTERNOTE. This meeting is now scheduled for Thursday 27 August..

11. COMMUNICATION. All were reminded of the need to continually update the Website, Facebook, Notice board and the September Parish magazine.

17. AOB. The following points were raised:

- **Second Village Consultation Meeting.** AM said that Saturday 28th November was confirmed for the second Village consultation when each Group would be invited to show the results of their work at that point.

All were asked to note the date and the planned time between 10-4 in the V Hall.

- **Newsletter.** A second newsletter would be prepared for October 2015, for all households.

8. MEETING DATES –Meeting dates of the full NP Steering Group were confirmed as:

14 Sep, 12 Oct, 9 Nov and 14 Dec, all at 7.30 in the V Hall