

GREAT EASTON NEIGHBOURHOOD PLAN STEERING GROUP

RECORD OF MEETING HELD ON 11th MAY 15 AT 7.30 AT THE V HALL

1. **PRESENT.** 13 members attended..
2. **APOLOGIES.** S Upton and R Barriball.
3. **WELCOME.** The Chairman welcomed all to the meeting, including Mr Charles Micklewright and Mr Nathan Furneaux-Day.
4. **RECORD OF MEETING OF 22 April 15.** The record was agreed, with the correction of Mr John Martin who had given the Environmental presentation.
5. **MATTERS ARISING.** AM said that the information concerning tree preservation orders was contained in the Gt Easton Settlement Profile. There were no other matters arising outside the agenda.
6. **THE QUESTIONNAIRE.** DG said that the questionnaires have been received from MRH and delivered to NP Group members for distribution. DG requested that, where possible, the questionnaires are delivered in person to the occupants, noting there are additional copies if households require more than one copy. The Shop had agreed to receive the completed questionnaires, which would then be passed to MRH for the evidence-based analysis. PL was asked to collect the questionnaires from the Shop and record the response against the Village Electoral Roll. We would then review whether follow up action might be useful if there were concerns at a low response rate. **Action: All**
7. **SCHOOL QUESTIONNAIRE/UCC.** AM said Brighthurst School have agreed to complete the school questionnaire and this should be received by the end of May. BM reported on a very productive meeting he and LW had attended with a small group of Gt Easton children now attending UCC. The discussion had covered many of the NP topics, including village amenities. He agreed to produce a written report. **Action: BM**
8. **THE ENVIRONMENT GROUP.** The following points were discussed:
 - **D/Box.** AM confirmed all documents, including the amended SHLAA, are in the Dropbox.
 - **Environmental Letter.** The letter, to be sent to all those who had stated an interest in involvement with the Environmental Group, was agreed.
 - **Other Individuals.** All were asked to forward details of other potential local people who might be able to contribute, direct to Ela. **Action: All**
 - **Meetings.** GK outlined the process for 3 planned meetings and the first was provisionally arranged for Mon 15th June – **now confirmed.** EY agreed to invite identified individuals to the meeting, sending a covering note and the agreed letter. **Action: EY**
 - **Robustness.** AM noted the importance of the final reports from all Groups to be robust. They should expect to be challenged both internally within the NP Group and externally.
9. **HOUSING/HERITAGE.** ID was confirmed as the Lead person for the Housing/Heritage Group. It was agreed that the primary focus of the meeting scheduled for the 27 July would be Housing. Representatives from HDC on Planning and Housing Needs and MRH with the results of the questionnaire, would hopefully attend. DG was asked to update all on the latest information on Housing numbers, as this topic would likely be raised during the distribution of the questionnaires. **Action: DG**
10. **TRANSPORT AND EMPLOYMENT** AM noted a Leader is needed. **Action: All**
11. **COMMUNITY FACILITIES.** BM and LW have agreed to jointly lead this Group
12. **CPRE Environmental Conference – 20 June.** BM, HY and EY are attending.
11. **COMMUNICATION.** Nothing further to report.
12. **AOB.** No other matters were raised.
13. **MEETING DATES** -15 June (Env), 22 June and 27 July, all at 7.30 in the V Hall

