

**GREAT EASTON PARISH COUNCIL**  
**GREAT EASTON NEIGHBOURHOOD PLAN ADVISORY COMMITTEE**

**RECORD OF MEETING HELD ON 11<sup>th</sup> AUGUST 2016 AT 7.30 AT THE V HALL**

**1. PRESENT**

**NP Advisory Committee:** Roger Bowder (Chairman), Gary Kirk ( Yourlocale), Ian Drummond, Bob Mitchell, Ela Yates, Neil McKay, Richard Barribal, Paul Brittain and David Gibley (Secretary)

**Members of the public:** Mike Yates, Raj Uppal and Karl Binley

**2. APOLOGIES**

Lucy Walsh, Julia Weaver, Phil Long, Bryan Hemmings and John Boulter.

**3. WELCOME**

The Chairman welcomed all to the meeting, noting that the primary purpose was to consider the draft Neighbourhood Plan prior to recommending it to the Parish Council.. Following consideration by the Parish Council, there would then be a 6 week consultation period for public and statutory comments and this would be the time for further amendments to be considered.

**4. DECLARATION OF INTERESTS FOR AGENDA ITEMS**

There were no Declarations of Interests.

**5. RECORD OF MEETINGS OF 30<sup>th</sup> May and 25<sup>th</sup> June (developers meeting).**

The meeting record of the 30<sup>th</sup> May was agreed and signed by the Chairman.

The meeting record of the 25<sup>th</sup> June was agreed, subject to the following amendments:

- **Para 5E – Brook Lane Paddock.** Delete – “with a restrictive covenant”, insert: “with the offer to give the remainder of the paddock to the village”
- **Sports Facilities.** An additional paragraph to be added at Para 5, to record the offer of the provision of a football pitch and sports facilities, linked to a proposed housing development on land below the stables. It was agreed the record of the 25<sup>th</sup> June meeting would be amended.

**6. MATTERS ARISING**

- **Sports Facilities.** Mr Karl Binley said he had raised the question of the sports facilities as, following discussion with Mr Uppal, he was surprised that this was not mentioned in the draft plan. DG said that there had been an exchange of emails on this subject immediately prior to the meeting. The understanding was that the provision of the sports facilities was “site specific” and linked to a proposed development of approximately 20 houses, which had not been supported in the draft plan. It was noted that this could be explored further during the consultation process.

**7. DRAFT NEIGHBOURHOOD PLAN**

The following general points were made:

- **Amendments.** There would be a formal process for recording comments and proposed amendments during the 6 week consultation period.
- **Appendices and supporting documents.** These would all be listed in the plan and would be on the website.
- **Consultation.** The consultation and responses would be included in a formal “Statement of Community Consultation”, which would form part of the submission to the Independent Examiner.

- **Housing.** ID explained that the Housing Group recommendations were the culmination of the evidence gathered throughout the process, including the MRH Housing Needs report, village consultation event, the independent site assessments and the individual panel members' recommendations following the developer presentations on the 25<sup>th</sup> June.

- **Environment.** EY said there was further work in progress to finalise the supporting appendices and ensure all cross-referencing was accurate.

- **Community Facilities.** BM said that the comprehensive list of suggestions made during the extensive consultation would be included as supporting information, including the detailed analysis of the questionnaire responses.

- **Transport.** IM said he had nothing to add to the report.

**Approval.** The Chairman requested a formal vote for the Draft Plan to be approved, The draft plan was formally approved, with three members abstaining. NB One member subsequently withdrew his abstention.

## **8. VILLAGE INFORMATION EVENT – SAT 3<sup>RD</sup> SEPTEMBER.**

DG confirmed that the V Hall had been booked for this information event, between 1100-4pm, noting that the timing had been chosen to be early in the consultation process. The aim of the event would be to provide an opportunity for the Theme Groups to explain their proposals and the processes they had followed.

NM suggested that publicised timings for Group Leaders to present their plans and answer specific questions might facilitate the process. This was agreed.

**Action: DG**

Mr Uppal suggested that potential developers be invited. This was agreed.

**Action: DG**

It was agreed that the overall format would be similar to the opening public consultation day in the Hall, which had been well attended. Group Leaders were requested to be responsible for their individual stands and to notify GK of any additional information/display material that they might need.

**Action: Group Leaders/GK**

An outline instruction for the day would be issued later.

**Action: DG**

## **9. FINAL NEWSLETTER**

DG said that a brief final newsletter had been proposed. It was agreed that this should primarily publicise the Village Information Event, the consultation process for commenting on the draft plan and the remaining process to finalise the Neighbourhood Plan, leading to the village referendum. DG said that Andy Murdock had kindly agreed to assist..

## **10. OUTLINE ACTIONS / TIMETABLE TO COMPLETE THE PLAN**

GK confirmed the following outline timetable for the completion of the NP:

- 22 Aug - Joint Parish Council/ Advisory Committee meeting to approve the draft plan.
- 3 Sep - Village Draft Plan Information Day
- Aug /Sep - Regulation 14 – pre-submission consultation (6 weeks)
- Sep - Amendments to NP and sign off by Advisory Committee and PC
- Oct - Submission to HDC and statutory agencies and 6 week consultation
- Nov/Dec - Independent Examination
- Jan/Feb 16 - Parish Referendum

## **11. FINANCE**

DG reported that a final funding request for £4,500, would be submitted. **Action: GK/DG**

**12. AOB .** Nothing to report.

**13. NEXT MEETING - Monday 24<sup>th</sup> October at 7.30 – to be confirmed.**